



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
MAINE PLUMBERS' EXAMINING BOARD

Penny Vaillancourt
Director



Joan F. Cohen
Commissioner

BOARD MEETING MINUTES

Meeting Date: February 09, 2026

Meeting Location: Office of Professional and Occupational Regulation, Gardiner Annex, 76 Northern Ave, Gardiner, Maine 04345

I. CALL TO ORDER – 9:03 am

Members Present:

Nicholas Adams
Fred Jokinen

Members Absent:

Robert Hodgkin

Staff Present:

Holly Poirier, Board Manager
Kristen Bowker, Board Staff & Electronic Operator
Karen Ross, Board Staff

AAGs Present:

Randy Dow, Assistant Attorney General

II. MINUTES REVIEW & APPROVAL, DECEMBER 08, 2025

Fred Jokinen made a motion to accept the minutes as written

Second: Nick Adams

Vote in Favor – 2 / 0 Abstained / 0 Opposed – Motion Carries

III. CONSENT AGREEMENT PRESENTATION

a. 2025-PLU-21037

Fred Jokinen – Motion made to accept the consent agreement as written

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

IV. LICENSE APPLICATION PRESENTATION

a. Nicholas Muncey, TR

Fred Jokinen – Motion made to approve his application and issue a Trainee license

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

V. DECISION AND ORDER REPORTING REQUIREMENT

a. William Young, MS90008997

Licensee supplied documentation to the board per Decision and Order signed by the board chair on 10/17/24. This reporting is a condition of a 1-year probation for the licensee to report to the board quarterly any permits that were pulled under his Master Plumbing license.

The Board tabled a vote that the licensee has met all of the Decision and Order requirements due to lack of quorum for this Agenda Item.

Fred Jokinen – Motion made to table agenda item until the next meeting

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

VI. CONSENT AGREEMENT REPORTING REQUIREMENT

a. Frank Unerdown, III, MS90020071

Nick Adams – Motion made to remove “monitor” status from complaint case #2023-PLU-19082

Second – Fred Jokinen

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

VII. LIMITED DELEGATION OF AUTHORITY

Fred Jokinen – Motion made to approve the Delegation Authority to Board Manager to review and approve applications to sit for Licensure Examinations.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams



Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

VIII. RATIFICATION OF INTERIM STAFF APPROVALS

Nick Adams – Motion made to ratify board staff approvals between Delegation Authority dates.

Second – Fred Jokinen

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

IX. BOARD MANAGER’S REPORT

- **Code Enforcement Officer Question to the Board** – The State currently does not have a Plumbing Inspector. The following question was asked for the Board’s direction, “Does the installation of heat pumps require an Internal Plumbing Permit? Do these heat pumps require an Internal Plumbing Permit and Inspections?” Based on the diagrams provided to the board, the board determined that the condensate drain goes through Interior walls, therefore requires a plumbing permit and inspection.

X. OPPORTUNITY FOR PUBLIC COMMENT

- No Public Comment made

XI. ADJOURNMENT - The Board adjourned at 9:47 am

Fred Jokinen - Motion made to adjourn the meeting

Second – Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries



